

## Renting Blessed Sacrament Catholic Church for a Wedding

**Contact:** Fr. Gary Luiten for Wedding Date

**Rent is:** 1) \$200 for parishioner; \$400 for non-parishioner.

- 2) Includes use of the Church, dressing rooms, and south end of the Social Hall (kitchen not included).
- 3) Half of the payment is due at the time the wedding date is booked/reserved, the last half is due on or before the wedding date.
- 4) The time frame is: half an hour before pictures until half an hour after the closing song of the formal wedding.
- 5) Fee includes: space, lights, heat/air conditioning.

**Specifics:** 1) No beverages or food (besides water bottles) in the Church at any time.

- 2) Dressing rooms need to be cleaned after service.
- 3) If food is served to wedding party in the Social Hall during picture breaks or while waiting for service, refuse must be cleaned up.
- 4) Renter must furnish: plates, cups, silverware, and napkins. Rent fee does not include use of the Parish kitchen).
- 5) In short, please leave the building in the condition you found it. Note that the rental fee does not include janitor service.

**Name of Bride & Groom:** \_\_\_\_\_

**Date & Time of Wedding:** \_\_\_\_\_

Contact information of person renting the Social Hall:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Rent payments:

1<sup>st</sup> installment (Due on the day the wedding date is set): \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_ Date \_\_\_\_\_

2<sup>nd</sup> installment (Due on or before the wedding date): \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_ Date \_\_\_\_\_

form revised 2/27/18

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*Please sign, signifying that you have read, understood, and agreed to the terms and payment plan above.*